

PARK HILL CONGREGATIONAL CHURCH, UCC
2600 LEYDEN STREET
DENVER, CO 80207

JOB DESCRIPTION

Job Title: Senior High Youth Coordinator

Basic Function: Develop the Christian Education program for senior high school youth, in cooperation with the Director of Christian Education, and lead programming for senior high school youth.

This position supports the core values of PHCC by providing an inclusive, welcoming learning environment for youth in which questions of faith are respectfully welcomed, youth are strengthened and nurtured to love their neighbors through spiritual deepening and mission practice, and in which each youth is nurtured and loved unconditionally.

Accountability: Reports directly to the Director of Christian Education and works collegially with the Pastor and Christian Nurture Board

Time Commitment and Status: 20 hours per month, Exempt

Compensation: \$15 per hour, paid monthly

Position Inquiries: Submit a cover letter and résumé, with 2-3 references, via e-mail to: the Rev. David Bahr at pastor@parkhillchurch.org. **The application deadline is October 1.**

Qualifications:

Experience in church or church-based programs for youth or experience in educational settings.

Some education, training, or experience in Christian education.

Strong understanding of the stages of adolescent development.

Commitment to and understanding of progressive, inclusive Christianity, or willingness to learn.

Excellent organizational skills.

Willingness to take initiative, working independently at times, as well as accept guidance and direction from the Pastor, Director of Christian Education, and Christian Nurture Board.

Ability to supervise, train, support and appreciate volunteers.

Ability to communicate effectively through written and spoken word.

Strong interpersonal skills.

Sense of humor and balanced perspective.

Enthusiasm for helping young people grow spiritually by various means of learning, experience, mission, service, and fellowship.

Duties and Responsibilities:

Develop a Sunday morning education program for senior high school youth. The Senior High Youth Coordinator will serve as the primary teacher/facilitator. The coordinator is encouraged to recruit additional volunteer teachers and oversee the scheduling of teachers for the Sunday morning class.

Lead the Senior High Youth Group, scheduling regular meetings as well as additional opportunities such as mission and service outreach, spiritual growth, study, fellowship and fun, and participation in the larger life of the church. A typical month could include two regular meetings, one mission/service project, and one outing.

Encourage participation in and attendance at Rocky Mountain Conference UCC camps and retreats at the La Foret Conference and Retreat Center by sharing information, assisting with registration, and attending retreats.

Be an advocate for the senior high youth and their involvement in the life of the church and help grow the Senior High Youth program.

Find ways to expand our ministry with youth into the neighborhood.

Explore potential collaborations with Temple Micah's youth.

Be accountable within budget lines and seek approval for expenditures. Provide input for creating an annual budget for Christian Education and Youth programming.

Meet monthly with the Director of Christian Education for planning and coordination of the Senior High and Middle School youth programs.